



# VIDYASAGAR COLLEGE

39, SANKAR GHOSH LANE, KOLKATA-700 006  
E-mail :- vidyasagarcollege@rediffmail.com Website :- www.vidyasagarcollege.net

Tender Ref No... VC/TENDER/2025/02

Dated... 14.01.2025

Tender for Quotation from... 14.01.2025 to... 20.01.2025

Date for opening of Tender... 21.01.2025 Time... 12.00 NOON.

## TENDER NOTICE

Sealed Quotations are invited from companies having trade licence, PAN Card, GST and Professional Tax declaration (Submit Photocopies for same) for purchase/work of College...  
Office Stationery.....

- Price must be quoted including GST
- The quoted price must be in rounded form
- The top of the envelope for quotation must specify Name of the Department, Tender Ref No. and name of the College as Vidyasagar College.
- Incomplete quotations will be rejected without any clarification. Discretion of Tender & Purchase Committee, Vidyasagar College would be final in case of any dispute.

Quotations are to be placed in the Drop-box in front of the College Office within the valid date

Specifications/details of the items required are mentioned below:

Sl No.	Item	Specifications	Quantity/any other
1.	Student Attendance Register	8 page, 12 page, 16 page	8 pg (300 pc) 12 pg (200 pc) 16 pg (100 pc)

2. Non-Teaching daily Attendance Sheet. Laminated at Back As per sample. 200 pc.

Ratan Das  
HOD/Committee/Others  
Vidyasagar College  
Head Clerk  
Vidyasagar College  
Kolkata  
14/1/25

Bhuteswari 14.01.2025  
Convenor, T/P Committee  
Vidyasagar College  
Convenor  
Tender & Purchase Committee  
Vidyasagar College  
Kolkata-700 006

Natasa Dasgupta 14.01.25  
Principal  
Vidyasagar College  
Principal  
Vidyasagar College  
Kolkata-700006