

Principal : 2241-3018
Office : 2241-4447



VIDYASAGAR COLLEGE

39, SANKAR GHOSH LANE, KOLKATA-700 006

E-mail :- vidyasagarcollege@rediffmail.com Website :- www.vidyasagarcollege.net

Meeting of IQAC, Vidyasagar College, Kolkata, dated 24.05.2023

Members Present:

1.	Dr Sudipa Bandyopadhyay	Teacher-in-charge & Chairperson, IQAC
2.	Dr Nirmalendu Mukhoti	Coordinator, IQAC
3.	Dr Sharmila Bhattacharya	Teacher Member
4.	Dr Raja Biswas	Teacher member of GB
5.	Sri Snehasish Mondal	Teacher member & TCS
6.	Dr Animesh Bose	Teacher member of GB
7.	Dr Tuhin Kanti Roy	Teacher Member
8.	Dr Ankur Bhowal	Teacher Member
9.	Sri Aniket Bose	Teacher Member
10.	Dr Indrani Sarkar	Bursar
11.	Sri Sandip Kumar Ray	Govt. Nominee from GB
12.	Dr Abhijit Datta	Principal, Goenka College of Commerce, Administrative member
13.	Dr Debashis Karmakar	Alumni
14.	Dr Sonarekha Chattopadhyay	Stakeholder

The meeting of IQAC, Vidyasagar College, Kolkata, commenced on 24.05.2023 (Wednesday) at 3.30 pm in Seminar Room, Bidhan Sarani Campus to transact the following business. It was Chaired by Dr Sudipa Bandyopadhyay, Chairperson, IQAC.

AGENDA:

1. Confirmation of the resolutions adopted in the previous IQAC meeting dated 17.11.2022.
2. Reporting of submission of AQAR of 2018-2019, 2019-2020, 2020-2021 and 2021-2022 (under process).
3. Preparation for Academic and Administrative audit, Energy audit, Green Audit etc.
4. Modification of College Website.
5. Miscellaneous.

Agenda 1:

The resolutions adopted in the previous meeting of IQAC, dated 17.11.2022 were presented in the present meeting of IQAC, dated 24.05.2023 by the IQAC coordinator Dr Nirmalendu Mukhoti and accepted unanimously.

Agenda 2:

Dr Nirmalendu Mukhoti, Coordinator IQAC, has reported that as per the resolutions adopted in the previous IQAC meeting dated 17.11.2022, the IQAC team has tried their level best to prepare AQAR of previous years and to clear the back log. He said that IQAC became able to submit the AQAR reports of 2018-2019, 2019-2020 and 2020-2021 in due time. The AQAR of 2021-2022 is under process and will be submitted within 31.05.2023 (time period extended by NAAC).

Agenda 3:

Dr Mukhoti pointed out that College has to conduct Academic and Administrative Audit on emergency basis. Dr Bandyopadhyay has also supported the fact where Dr Abhijit Datta has suggested that Academic Audit can be done either in the gap of 3 years or 5 years as per the decision of the institution. He also suggested that Academic Audit must be done following seven-point criteria of NAAC and Sri Debasish Biswas, IC of CU, may be contacted for suggestions as he is an expert regarding this matter.

Dr Datta explained the meaning of energy audit and green audit. Dr Sharmila Bhattacharya said that there are some Govt. approved companies for such audit and may be contacted to Pollution Control Board for suggestions.

Dr Datta mentioned that revival of Rain water harvesting plant, waste disposal plant, laboratory waste treatment plant and e-waste disposal must be done.

Dr Mukhoti said that College had a contract with Hulladeck for e-waste disposal but that expired in 2021. The authority was requested to restore that as early as possible.

Agenda 4:

Dr Mukhoti suggested that the College website must be modified and the space for uploading data must be increased. Teacher-in-Charge said that this work is under process and it will be rearranged very soon. Dr Datta has suggested that the website of Jhargram Raj College may be taken as reference before doing this modification work.

Agenda 5:

Dr Sudipa Bandyopadhyay, Teacher-in-Charge & Chairperson of IQAC, has reported that Financial Audits are going on and will be completed very fast. She also reported that Tally software has been installed recently to speed up the financial process.

Dr Raja Biswas added that audit of pending years (back-log) and current years has to be continued simultaneously to complete the process as early as possible.

Dr Abhijit Datta, external administrative member, has supported the view of Dr Biswas and suggested that the data uploaded in Uchhasiksha Portal should be taken as reference point to solve the discrepancies regarding the audit of previous years.

During the discussion about students' data, Dr Raja Biswas said that the data for 1st year students can be collected easily from Indian Overseas Bank where the students have deposited their admission fees by on-line banking, but a GB resolution is required for this. The situation became problematic for 2nd and 3rd year students which needs to be collected internally.

Dr Mukhoti has suggested for a single software for the collection of information of all students.

Dr Sharmila Bhattacharya has pointed out that for NAAC students' result subject wise/Department wise of is required. She suggested that all the departments should take initiative to keep final year students' data with them to make the process smooth.

Dr Sharmila Bhattacharya mentioned that college has a well-equipped gymnasium but has no sports ground. The college uses Marques Square in College Street area of Kolkata, along with four other colleges as per notification of Kolkata Municipal Corporation but the letter from the Corporation is not available. Sm Sadhana Basu, local Councillor, expressed that she will take initiative for procuring the letter.

Dr Mukhoti pointed out that Alumni Association must increase their activity in college. He also suggested about the importance of parent-teacher meetings and suggested to re-initiate the process.

It was also mentioned by Dr Mukhoti that college must try to make some MOUs and collaborative activities with different institutions and should organize some training programs for the benefit of college staff also.

Dr Bhattacharya said that the institution Code of Conduct that was in our college website involves only students. Code of Conduct for staff and teachers should also be there. She requested college authority to prepare such code of conduct for teachers and staff also.

The meeting ended with vote of thanks to the chair.

Nirmalendu Mukhoti

Dr Nirmalendu Mukhoti
Coordinator, IQAC

Dr. Nirmalendu Mukhoti
CO-ORDINATOR, IQAC
Vidyasagar College
Kolkata - 700 006



Sudipa Bandyopadhyay

Dr Sudipa Bandyopadhyay
Teacher-in-Charge & Chairperson, IQAC

Teacher-in-Charge
Vidyasagar College
Kolkata-700 006