



VIDYASAGAR COLLEGE

NAAC ACCREDITED

39, SANKAR GHOSH LANE, KOLKATA-700 006

PHONE : (Principal) - (033) 2241-3018,

(Office) : (033) 2241-4447

● Website : www.vidyasagarcollege.edu.in ● E-mail : vidyasagarcollegekolkata@gmail.com

Ref. No.

Date :

NOTICE

Quotation No. VC/Pro/2018 dated 05/06/2018

Quotation are invited from the bidders to print the 'Prospectus, 2018' of Vidyasagar College, Kolkata for the session of 2018 – 2019 according to the following specifications :

Expected total pages : 35+ Cover : 2pages (8 Forma)

- ❖ Paper size : Demi (18x23)
- ❖ Paper thickness : 100 GSM (Real Art Paper) for inner pages & 210 GSM for the Cove(Real Art Board)
- ❖ Centre stitch
- ❖ 4 Colour printing
- ❖ Total copies to be printed : 1600 pcs. only

College will supply ready-to-print PDF file (press ready). So the vendor just have to print the matter and there is no need of DTP/proof verification.

- Last date for submission of sealed quotation along with specimen paper as a sample for body & Cover separately with printing sample (Colour + B&W) in the college office : 12/06/2018 (Tuesday) within 3 p.m. (39, Sankar Ghosh Lane, Kolkata – 700 006).
- Opening of quotations 12/06/2018 (Tuesday) at 4 p.m.
- Intimation to the selected bidder and handover the matter in CD/DVD : 13/06/2018 (Wednesday) at 4 p.m.
- Draft copy to be sanctioned by the bidder before final print
- Finished prospectus must be supplied on or before : 20/06/2018 (Wednesday) within 3 p.m.

Note:

1. The quoted rate must be including all charges (Printing, Cutting, Binding, Carrying cost & anything else) and GST, College will not pay anything beyond the quoted rate.
2. You are requested to quote for one forma separately along with the single copy of the Prospectus. This will help us negotiate in case of varied number of pages in the finished prospectus while hand over the CD to the press.

3. In case of any query regarding printing you may contact Mr. Ankur Bhawal (9830069346)

Ankur Bhawal
5/6/18
Principal

Vidyasagar College, Kolkata-6