



NOTICE

Quotation No: VC/Pro/2017 dated 19.05.2017

Quotations are invited from the enlisted companies to print the 'Prospectus, 2017' of Vidyasagar College, Kolkata for the session 2017- 2018 according to the following Specifications:

Expected total pages: 30 + Cover: 2 pages (8 Forma)

- ❖ Paper size: Demi (18x23)
- ❖ Paper thickness: 100 GSM (Real Art paper) for inner pages & 210 GSM for the Cover (Real Art Board)
- ❖ Centre stitch
- ❖ 4 Colour printing
- ❖ Total copies to be printed: 1600 only.

College will supply ready-to-print PDF file (press ready). So the vendors just have to print the matter and there is no need of DTP / proof verification.

- Last date for submission of sealed quotation along with paper sample for body & cover separately with printing sample (Colour + B&W) in College Office: **25.05.2017 (Monday)** within 3 pm (39 Sankar Ghosh Lane, Kolkata- 6).
- Opening of quotation: **25.05.2017 (Monday)** at 3-15pm.
- Intimation to the vendor and handover the matter in CD/DVD: **31.05.2017 (Friday)** at 4pm.
- Draft copy to be sanctioned by the vendor before final print
- Finished prospectus must be supplied on or before: **10.06.2017 (Tuesday)** within 3pm.

Note:

1. **The quoted rate must be including all charges (printing, cutting, binding, carrying cost & anything else) and College will not pay anything beyond the quoted rate.**
2. **You are requested to quote rate for 1 forma separately along with the single copy of the Prospectus.** This will help us to negotiate in case of varied number of pages in the finished prospectus while hand over the CD to the press.
3. In case of any query regarding printing you may contact Mr. Raja Biswas (9434200197)



Gautam Kundu
19/5/17
Principal

Vidyasagar College, Kolkata - 6

Principal
Vidyasagar College
Calcutta-700006