



## TENDER NOTICE FOR ON-LINE MERIT BASED ADMISSION SYSTEM IN VIDYASAGAR COLLEGE

Quotations are invited from eligible bidders for undertaking on-line Merit based Admission System in the college for 1<sup>st</sup> Year Degree Classes in the session 2017-2018. They should submit their quotations in Principal's Room in strict confidence on or before 25/05/2017 by 12-30 p.m. The said 'On-line Admission' must adhere to the specific requirements along with usual support:-

(1)	Tying up with Bank for depositing Application Processing Fee & Admission Fee as per college schedule/proforma ;
(2)	Wide publicity of important dates, information and notices of admission process etc. time to time as assigned by the authority ;
(3)	Publishing of detailed advisory on various modalities/steps involved preparation of all types of merit list / counseling for admission;
(4)	Uploading of the college intake capacity, reservation schedule, vacancy list, notification, important dates and schedule;
(5)	Filling-up of Application form on payment of Application Processing Fee(off line/online);
(6)	Provision for Payment of Application Processing Fees through on-line (ATM, Debit Card, Credit Card, Mobile or e-banking/Net Banking) or off-line payment after generating e-challan at any branch of schedule Bank Counter;
(7)	Sending of unique Application ID through SMS to those student who has paid off Application Processing Fees;
(8)	To provide daily report for submission of Admission Processing Fee Subject wise and Category wise;
(9)	Uploading of stamp size colour photo, Signature, H.S. Mark-sheet, Age proof certificate, Caste certificate(if any);
(10)	Generation of provisional Merit List (1 <sup>st</sup> , 2 <sup>nd</sup> and 3 <sup>rd</sup> ) and subsequent List(s) for Admission as per availability of seats;
(11)	After the publication of 3 <sup>rd</sup> Merit List, the system is may be required to be customize according to needs of the institution;
(12)	Generation of e-challan for on-line payment/ off-line payment towards Admission Fees with all break-up as per college data-base;
(13)	Generation of Student ID after depositing of college Admission Fees and informing the said Student ID through SMS for successful admission;
(14)	Incorporation of students' Data into the existing college software as per college database, after admission;
(15)	Notification of date for Admission in respect of 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup> Merit List(s) and subsequent list(s), if any;
(16)	To provide detailed Admission report (Subject wise, date wise and category wise) as and when required by the college Authority;
(17)	Same On-line Admission procedure up to merit list generation for PG course must be include here with separately
(18)	Any Other requirement/ modification, required by the college authority on emergencies;
(19)	To continue with the entire admission process till completion of the admission procedure as per guideline of C.U./ Higher Education Dept., Govt. of West Bengal and college norms;
(20)	Tender rate should be quoted inclusive of all cost along with VAT;
(21)	To provide Final Admission Report after completion of Admission 2017-2018;

(22) To provide accession to the Admission System, 2017-2018 for any relevant information etc. until completion of C.U. Registration for 1<sup>st</sup> Year Degree students.

(\* ) Bidders are bound to incorporate the online database in to the existing college software strictly

(\* ) Bidders will bound to prepare subject wise student attendance register

(\* ) Separate Online getaway system is preferred

(\* ) The College Authority reserve the right to accept/ reject any quotation(s) without assigning any Reason.

N.B. : carefully to be noted that submission of demo by 19<sup>th</sup> April,2017 is mandatory



Gantam, me  
19/5/17

Principal  
Vidyasagar College  
Calcutta-700006